

Haggerston School

Friday 16th November 2018

Dear Parents and Carers

ELECTION OF PARENT GOVERNORS

I also write to inform you about a vacancy on the governing body for a Parent Governor. Any parent with a child on the register of this school may stand as a candidate by completing the enclosed form and returning it to me by the date shown. You may nominate yourself if you wish.

Governors play an important role in supporting the school and in making decisions about the service provided for your children. For example, they are responsible for:

<ul style="list-style-type: none">working in partnership with the headteacher, senior leadership team and other governors to raise standards and improve outcomes for all children	<ul style="list-style-type: none">sitting on with staff disciplinary and pupil disciplinary panels
<ul style="list-style-type: none">shaping the strategic direction of the school, assessing school policies and holding school leaders to account for the impact of school improvement planning and action	<ul style="list-style-type: none">recruitment of senior leaders and the headteacher (as required)
<ul style="list-style-type: none">helping to decide how the school's budget should be spent to best improve outcomes for students	<ul style="list-style-type: none">linking the local community with the school

All of these tasks are shared between members of the Governing Body.

Ahead of the closing date for applications we would invite parents considering putting themselves forward to meet with the Headteacher and Chair of Governors to develop a complete understanding of the role. This meeting will take place on **Wednesday 21st November from 8.30am – 9.00am** at the school.

The term of office for parent governors is 2 years but you may resign at any time, and you will be able to complete your term of office, if you wish, if your child leaves the school.

Please use the attached nomination form which should be returned to Malissa Scalco at school no later than **2pm** on **Friday 30th November 2018**

If we receive more nominations than parent governor vacancies, then it will be necessary to hold an election by ballot so that all of our parents can choose who will represent them on the governing body.

There are some circumstances that make people unable to be considered as school governors. These are shown attached to the nomination form.

Yours sincerely,



Ms Ciara Emmerson
Returning Officer

Weymouth Terrace, London, E2 8LS
Haggerstonschool@haggerston.hackney.sch.uk

T 020 7739 7324 - F 020 7 739 8603
www.haggerston.hackney.sch.uk
Headteacher Ms Ciara Emmerson
Chair of Governors Barry O'Brien



Haggerston School

PARENT GOVERNOR – NOMINATION FORM

Before completing this nomination form you should take note of the “Disqualifications” which prevent people from holding governorships which can be found on our Governing Body webpage. The Returning Officer will be able to provide you with further information if you require it.

a) Please complete this section if you wish to nominate yourself.

I wish to nominate myself as a Parent Governor:

Name	
Address	
The name of my child is (please provide full name)	
Signed	

b) Please complete this section if you wish to nominate someone else.

I wish to nominate the person named below as a candidate for Parent Governor. I have approached the person I have nominated and he/she is willing to stand for election and has signed below.

Name of parent nominated (Please supply full first name and surname)	
Address	
Telephone Number	
The name of my nominee’s child is (full name of child)	
My name is	
My address is	
Signature of person making the nomination	
<i>I have read the notes on disqualification and I am eligible to stand.</i>	
Signature of person nominated:	

PLEASE NOTE:

To be valid, the completed nomination form must reach the Returning Officer by **2pm** on **Friday 30th November 2018**

In this election the Returning Officer is: *Ms Ciara Emmerson - Headteacher*

PLEASE NOTE: You will be asked to complete a disclosure form about your eligibility to become a school governor as part of the school’s Child Protection procedures.

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