

7 Sept 2020

Dear Parent/Carer,

## **COVID-19 attendance policy from 1st September 2020 (including guidance for siblings).**

As you will be aware, strict self isolation guidance remains in place for any illness that could be the Coronavirus. As a school, the safety of our staff and students is paramount and as such there are strict measures in place with regards COVID-19 absences which all families with children at the school are expected to uphold.

In essence, if your child (or any member of your household) has ANY coronavirus symptom (even if there could be a different cause), the child/family are to self isolate and to be tested for COVID-19. **It has to be proven to not be coronavirus for a child to return to school before the end of the self-isolation period.**

You will find attached to this letter, our COVID-19 attendance policy. This is an addendum to our existing attendance policy.

Please take the time to read this document before your child/children return to school. The government guidance on managing infections is extensive (it is also evolving regularly and may require further updates of this policy) but we have tried to give you some practical examples so that families are clear about when **not** to send their children to school, when to self isolate and what procedures should be followed to inform the school.

Please keep this document handy for reference in case you need to apply the guidance to your household. **It is essential that all the families of all the children at the school respect this guidance in full.** It is also available on our website on the attendance page.

If a COVID-19 illness is suspected, frequent communication between the school and home will be necessary with regards testing and symptoms. **Parents must ring the school's absence line, they must state that it is for suspected coronavirus and they must be specific about symptoms.**

Our absence line numbers are

0207 739 7324 Option 2 (Years 7 to 11)

0207 739 7324 Option 1 (Years 12 and 13)

Weymouth Terrace, London, E2 8LS  
[Haggerstonschool@haggerston.hackney.sch.uk](mailto:Haggerstonschool@haggerston.hackney.sch.uk)

T 020 7739 7324 - F 020 7 739 8603  
[www.haggerston.hackney.sch.uk](http://www.haggerston.hackney.sch.uk)  
Headteacher Ms Ciara Emmerson  
Chair of Governors Wendy Mason



The school has taken extensive steps to reduce the risk of infection on site as detailed in the attached document. Please support us in this endeavour by adhering strictly to the COVID-19 absence procedures.

If you have any questions, please do not hesitate to contact myself or your child's pastoral team.

We are looking forward to welcoming your child back in September.

Yours sincerely,



Miss Lewis  
Assistant Headteacher/Attendance Lead