

Dear Parent/Carer,

I am writing to remind you that the **Parent Information Event for Year 7** will take place on **Tuesday 5th September**. The event will start at **12.40pm** and end at **1.40pm**, so please can you arrive at **12.30pm** to ensure a prompt start. Year 7 students will be having a lunch break and will meet parents at the Kent Street Gate at 1.40pm. Parents will be asked to leave through Reception so that they can walk around to collect them from this exit.

During the first part of the event, there will be speeches from key members of staff aimed at introducing you to the school, our expectations and to some of the important ways in which we support our students. An outline of this information is given below.

- the schools's standards and expectations
- dates of key events and deadlines
- specific ways in which you can engage with your child's progress
- pastoral care available at the school
- our priorities for safeguarding and anti-bullying
- how you can support your child at home.

These staff will be available afterwards should you have any specific questions that you wish to ask and will include representatives from:

- the Year 7 Team
- the Inclusion Team
- the Safeguarding Team
- the Senior Leadership Team

Due to the volume of visitors expected, parking will not be available on the school site. Therefore, if you choose to drive, you will need to park on the main street where pay and display bays are available.

We hope you will find the event useful and we look forward to seeing you. Please do not hesitate to contact the school if you have any questions.

Yours sincerely,

Mr McArdle
Assistant Headteacher

